

Hallsville

Primary School



## Job Description Class Teacher

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### Main purpose of the job:

The purpose of the Class Teacher is to:

- Maintain and contribute to the ethos of the school
- Teach pupils in accordance with the curriculum
- Ensure that each pupil achieves his or her full potential
- Carry out the professional duties of a teacher, all under the direction of the Head of School / Headteacher
- Accept reasonable additional responsibilities as assigned by the Head of School / Headteacher
- Take part in school events and extra-curricular activities

### Main duties and activities:

The Job Holder will:

- Be an effective class teacher providing for the range of needs of the children within the class
- Plan to deliver the curriculum within the framework of present Trust policies, both in short and long term planning structures
- Have the highest expectation of every child, believing that every learner has an unlimited potential for development
- Keep detailed records of the progress of each child in the class in line with school policy
- Plan and resource the classroom as appropriate to encourage the development of all aspects of children's learning
- Monitor the progress of each child in the class, keeping records and evaluating the children's achievements
- To set children high standards in the content and presentation of their work by the quality of displays of work
- Establish and maintain good relationships with colleagues, working as part of the team in all aspects of school development
- Implement equal opportunities in all aspects of school life
- Work in partnership with parents in providing a quality education experience for all the children
- Along with other members of staff, undertake responsibilities as detailed in the School's Health and Safety Policy

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## Primary School



### **Class Teacher Competencies Required**

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In order to achieve a good level of performance in the job the job holder will possess, or be working towards possession of, the following competencies:

#### Curriculum content

- Sound knowledge of, and practical skills in, the relevant subjects forming the content of the curriculum appropriate to the age of the pupils
- Development of literacy and numeracy skills
- Influencing the personal and social education of the children in the school
- Planning and preparing coherent teaching programmes and lessons which ensure continuity and progression in the children's learning
- Knowledge of the learning process, curriculum issues and child development

#### Communication and approaches to teaching and learning

- Clear communication skills using a variety of communications media
- Ability to motivate and sustain the interest of all the children
- Use of questions designed to stimulate thinking and elicit responses from pupils of all abilities
- Respond appropriately to cultural, gender, linguistic, religious and social differences and to disabilities amongst the children
- Work co-operatively with all stakeholders

#### Classroom Organisation and Management

- Ability to organise classes and lessons to ensure that all children are productively employed when working individually, in groups or as a class
- Maintenance of discipline and promotion of positive behaviour in the classroom
- Creation and maintenance of a stimulating, purposeful, orderly and safe learning environment

#### Values, attributes and abilities

- Commitment and enthusiasm about teaching as a profession and encouraging children to become learners
- Commitment to promoting achievement and raising expectations
- Commitment to being a reflective practitioner